

FINANCE & GOVERNANCE COMMITTEE



Stamford
Town Council

Town Hall, St. Mary's Hill, Stamford, PE9 2DR
Tel: 01780 753808 E-mail: townhall@stamfordtowncouncil.gov.uk
Website: www.stamfordtowncouncil.gov.uk
Town Clerk: Mrs Sarah Dorson
Mayor & Chairman: Cllr Amanda Wheeler

TO: All Members of the Finance & Governance Committee

Dear Councillor, You are summoned to a meeting of **the Finance & Governance Committee of Stamford Town Council** on Monday, 02 February 2026 at Town Hall, starting at 6.30pm

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business. Disabled access is available.

The meeting will consider the items set out below.

Mrs Sarah Dorson - Proper Officer –Town Clerk
Wednesday, 28 January 2026

7pm Public Question Time

The Chairman will invite members of the public to present their questions, statements, or petitions. The public participation period will be limited to Twenty minutes in total, with each speaker allowed a maximum of Five minutes to address the meeting.

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting.

Members are reminded of their responsibilities under the [Code of Conduct](#), [Terms of Reference](#) and [Standing Orders](#). The Council has a duty to consider the following matters in exercising its functions: Equal Opportunities (including race, gender, sexual orientation, marital status, religion, belief, or disability), Crime & Disorder, Health & Safety, and Human Rights.

The 7 principles of public life
Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership
([Committee on Standards in Public Life, 1995](#))

Appointed Committee Members:

Cllrs Allibone, Cooke, Copley, Devereux, Fancourt, Rahman, Waples, Wheeler, Winterbourne & Wotherspoon

Finance & Governance Committee Agenda

1. Apologies – To receive and consider for acceptance

The Council (including its committees) must approve (or reject) the reasons provided for apologies from absent councillors. If a council member fails to attend a meeting of the council (or its committees) for six consecutive months, without submitting apologies that are accepted by the council (or committee), they will be disqualified from office.

Apologies received – Cllrs Rahman & Wheeler

2. Notification of Substitution

3. To receive any Declarations of Interests and Requests for Dispensation

Members and Officers are reminded of their obligation to declare any interests in accordance with the Code of Conduct adopted in May 2025. The Clerk will report any dispensation requests received.

If a matter arises during the meeting that relates to a councillor's interest, the councillor is responsible for declaring that interest in accordance with the adopted Code of Conduct.

4. Exclusion of the Press and Public

To determine which items, if any, of the Agenda should be taken with the public excluded.

Due to the confidential nature of the business item 13 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely that a motion will be proposed to exclude members of the public and press during discussion of this item.

5. Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Finance & Governance Committee held on Monday, 01 December 2025 **Appendix A**

6. Use of Delegated Powers

7. Finance & Governance Budget Reports, Committee Budget Reports & Bank Reconciliations

To receive the Finance & Governance Budget Report, Committee Budget Reports & Bank Reconciliations up to Wednesday, 31 December 2025 and consider any actions deemed necessary including virements. **Appendix B**

8. To review Grant funding request

To consider and support (or otherwise) funding request received

- i. Stamford & District Lions

Finance & Governance Committee Agenda

- ii. RBL
- iii. Stamford Visitor Centre

9. To agree the renewal of Subscriptions

- i. Microsoft 365 & CloudyIT support
- ii. LALC Membership & LALC Annual Training Scheme Membership

10. To agree the request for free hire

- i. Civic Society

11. To agree the use of the Town Hall for the Fair Reception & RLS Toilet Opening extended hours

12. Policies review

To review and recommend to Full Council the below policy documents.

- i. Risk Management Strategy and Policy 2026 - **Appendix C**

13. Exclusion of the Press and Public

Legal Authority and Implication

A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies” (*Public Bodies [Admission to meetings] Act, 1960*)

Recommendation

That the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that they involve the likely disclosure of confidential information relating to staffing, operational, contractual, and property matters, and that the public interest in maintaining the exemption outweighs the public interest in disclosure.

- i. Officer Report – Personnel & Operational Matters (Confidential)
To receive and consider a confidential report from the Town Clerk and approve any associated recommendations.
- ii. Officer Report – Property & Financial Matters (Confidential)
To receive and consider a confidential report relating to Council property and approve associated financial arrangements.

14. Closure

To close proceedings and confirm the date of the next meeting scheduled – Monday, 02 March 2026