

CIVIC & COMMUNITY COMMITTEE



Town Hall, St. Mary's Hill, Stamford, PE9 2DR
Tel: 01780 753808 E-mail: townhall@stamfordtowncouncil.gov.uk
Website: www.stamfordtowncouncil.gov.uk
Town Clerk: Mrs Sarah Dorson
Mayor & Chairman: Cllr Amanda Wheeler

TO: All Members of the Civic & Community Committee

Dear Councillor, You are summoned to a meeting of **the Civic & Community Committee of Stamford Town Council** on Monday, 12 January 2026 at Town Hall, starting at 6.30pm.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business. Disabled access is available.

The meeting will consider the items set out below.

Mrs Sarah Dorson - Proper Officer –Town Clerk
Wednesday, 07 January 2026

6.30pm

Public Question Time

The Chairman will invite members of the public to present their questions, statements, or petitions. The public participation period will be limited to Twenty minutes in total, with each speaker allowed a maximum of Five minutes to address the meeting.

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting.

Members are reminded of their responsibilities under the [Code of Conduct](#), [Terms of Reference](#) and [Standing Orders](#). The Council has a duty to consider the following matters in exercising its functions: Equal Opportunities (including race, gender, sexual orientation, marital status, religion, belief, or disability), Crime & Disorder, Health & Safety, and Human Rights.

The 7 principles of public life
Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership
([Committee on Standards in Public Life, 1995](#))

Appointed Committee Members:

Cllrs Brewin (Vice Chair), Díaz- Muñoz, Kingman, Winterbourne (Chair), Wheeler & Wotherspoon

Civic & Community Committee Agenda

1. Apologies – To receive and consider for acceptance

The Council (including its committees) must approve (or reject) the reasons provided for apologies from absent councillors. If a council member fails to attend a meeting of the council (or its committees) for six consecutive months, without submitting apologies that are accepted by the council (or committee), they will be disqualified from office.

2. To receive any Declarations of Interests and Requests for Dispensation

Members and Officers are reminded of their obligation to declare any interests in accordance with the Code of Conduct adopted in May 2025. The Clerk will report any dispensation requests received.

If a matter arises during the meeting that relates to a councillor's interest, the councillor is responsible for declaring that interest in accordance with the adopted Code of Conduct.

3. Exclusion of the Press and Public

To determine which items, if any, of the Agenda should be taken with the public excluded.

4. Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Civic & Community Committee held on Monday, 10 November 2025 **Appendix A**

5. Use of Delegated Powers

6. Civic & Community Budget Report

To receive the Civic & Community budget report to Wednesday, 31 December 2025 and consider any actions deemed necessary. This will be tabled due to Christmas period.

7. Review of Christmas 2025

To discuss the Christmas Light Switch on and Christmas Market of 2025 and consider any actions deemed necessary.

8. Update on forthcoming events

To receive officer reports on the following items and agree any actions deemed necessary

- i. Holocaust Memorial Day – Update from Mark Murtagh

9. Updates from Tourism Advisory Committee

To receive an update from Tourism Advisory Committee.

Civic & Community Committee Agenda

10. 2026 Events

To discuss, confirm and approve the events to take place in 2026 and the funding of these events and any additional actions or approvals required.

11. Closure

To close proceedings and confirm the date of the next meeting scheduled – Monday, 09 March 2026