

Minutes of the Finance & Governance Committee



Stamford
Town Council

Held on Monday, 01 December 2025 at
7.00pm
at Stamford Town Hall

Membership

Cllr Allibone	A	Cllr Cooke	*
Cllr Copley	*	Cllr Devereux	*
Cllr Fancourt	A	Cllr Rahman	*
Cllr Waples	A	Cllr Wheeler	*
Cllr Winterbourne	A	Cllr Wotherspoon	*
Cllr Sawyer (substituting for Cllr Waples)	*		

Key: * - Present A - Apologies AB - Absent

Attendees:

Officer: Town Clerk – Sarah Dorson

County/District Councillors: None

Members of the press: None

Members of the public: None

Public Question Time

Nothing to Report

FG/25/054-Apologies – To receive and consider for acceptance

Proposal 1 - Apologies with valid reasons for absence were received and it was **RESOLVED** to accept the reasons for absence from Cllrs Allibone, Fancourt, Waples, and Winterbourne.

Proposed by Cllr Cooke		
Seconded by Cllr Wotherspoon		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG/25/055-Notification of Substitution

Cllr Sawyer is substituting for Cllr Waples.

FG /25/056-To receive any Declarations of Interests and Requests for Dispensation

None received.

FG /25/057-Exclusion of the Press and Public

Due to the confidential nature of the business item 10 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely that a motion will be proposed to exclude members of the public and press during discussion of this item.

FG /25/058-Minutes of the Previous Meeting

Proposal 2 - It was **RESOLVED** to confirm and sign the minutes of the meeting of the Finance & Governance Committee held on Monday, 01 September 2025

Proposed by Cllr Cooke		
Seconded by Cllr Devereux		
In Favour	5	Cllrs Cooke, Devereux, Rahman, Wheeler & Wotherspoon
Against		
Abstentions	2	Cllrs Copley (a), Sawyer (a)
MOTION CARRIED		

FG /25/059-Use of Delegated Powers

Nothing to Report

FG /25/060- Finance & Governance Budget Reports, Committee Budget Reports & Bank Reconciliations

The committee reviewed and noted the financial reports.

FG/25/061-To review Grant funding requests received

Proposal 3 - It was **RESOLVED** to deny the grant funding request from Barnack Bowls Club as it did not meet the eligibility criteria.

Proposed by Cllr Cooke		
Seconded by Cllr Rahman		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG /25/62-2025/26 Precept Budget

The committee reviewed the budgets put forward by the other committees. The committee agrees the working draft with the Assets committee to review their budgets before the next full council meeting.

Proposal 4 - It was **RESOLVED** to recommend that the working draft budget be submitted to Full Council, subject to the A&S Committee reviewing their respective budget lines at their next meeting.

Proposed by Cllr Cooke		
Seconded by Cllr Wheeler		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG /25/063-Exclusion of the Press and Public

Proposal 5 - It was **RESOLVED** to enter into a confidential session.

Proposed by Cllr Cooke		
Seconded by Cllr Wheeler		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

8.48pm – The meeting continued in Closed Session

Minutes arising from confidential item:

Confidential Officer report was received and **NOTED**.

Proposal 6 - It was **RESOLVED** to extend the meeting past 9pm.

Proposed by Cllr Cooke		
Seconded by Cllr Wheeler		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

Proposal 7 - It was **RESOLVED** to approve the officer recommendation concerning a confidential staffing matter as set out in the report

Proposed by Cllr Cooke		
Seconded by Cllr Copley		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

Proposal 8 - It was **RESOLVED** to approve a 4% increase to the rental charge, reflecting current inflation.

Proposed by Cllr Copley		
Seconded by Cllr Cooke		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

Proposal 9 - It was **RESOLVED** to recommend to Full Council the Overtime and TOIL Policy for adoption.

Proposed by Cllr Cooke		
Seconded by Cllr Devereux		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

Proposal 10 - It was **RESOLVED** to recommend to Full Council that all personnel decisions made by the Finance & Governance Committee are fully delegated to that Committee and are not subject to the 5-day rule.

Proposed by Cllr Cooke		
Seconded by Cllr Devereux		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

Proposal 11 - It was **RESOLVED** to approve the addition of 2 new roles from the start of the financial year.

Proposed by Cllr Wheeler		
Seconded by Cllr Devereux		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

The Town Clerk left the meeting.

Proposal 12 - It was **RESOLVED** to approve the F&G Chair's verbal report outlining measures to maintain operational resilience within the Clerk's role.

Proposed by Cllr Cooke		
Seconded by Cllr Wheeler		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

Proposal 13 - It was **RESOLVED** to approve the F&G Chair's verbal report and recommendation following the Town Clerks recent appraisal.

Proposed by Cllr Cooke		
Seconded by Cllr Wheeler		
In Favour	7	Cllrs Cooke, Copley, Devereux, Rahman, Sawyer, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

The Town Clerk returned to the meeting

9.38pm – Meeting resumed in Open Session.

FG /25/064-Closure

There being no further business, the meeting was closed at 9.38pm

Date of next meeting – Monday, 05 January 2026

These minutes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date

DRAFT