

Minutes of the Finance & Governance Committee



Held on Monday, 04 August 2025 at 6.30pm
at Stamford Town Hall

Membership

Cllr Allibone	*	Cllr Chilman	A – Cllr Fancourt Substituted
Cllr Cooke	*	Cllr Devereux	*
Cllr Rahman	*	Cllr Waples	*
Cllr Wheeler	*	Cllr Winterbourne	A
Cllr Wotherspoon	*		

Key: * - Present A - Apologies AB – Absent

Attendees:

Officer: Town Clerk – Sarah Dorson

County/District Councillors: None

Members of the press: None

Members of the public: None

Public Question Time

Wills Walk Books- a report was received regarding the Wills walk books to support agenda item 9.

FG/25/016-Notification of Substitution

Cllr Ed Fancourt Substituting for Cllr Chilman

FG/25/017-Apologies – To receive and consider for acceptance

Proposal 1 - Apologies with valid reasons for absence were received and it was **RESOLVED** to accept apologies from Cllrs Chilman & Winterbourne

Proposed by Cllr Cooke		
Seconded by Cllr Devereux		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG /25/018-To receive any Declarations of Interests and Requests for Dispensation

None received

FG /25/019-Exclusion of the Press and Public

Proposal 2 - It was **RESOLVED** to discuss item 10 within closed session

Proposed by Cllr Cooke		
Seconded by Cllr Waples		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG /25/020-Minutes of the Previous Meeting

Proposal 3 - It was **RESOLVED** to confirm and sign the minutes of the meeting of the Finance & Governance Committee held on Monday, 07 July 2025

Proposed by Cllr Cooke		
Seconded by Cllr Waples		
In Favour	6	Cllrs Allibone, Cooke, Devereux, Waples, Wheeler & Wotherspoon
Against		
Abstentions	2	Cllrs Rahman (a), Fancourt (a)
MOTION CARRIED		

FG /25/021-Use of Delegated Powers

Nothing to Report

FG /25/022- Finance & Governance Budget Reports, Committee Budget Reports & Bank Reconciliations

The committee reviewed the financial reports.

Proposal 4 - It was **RESOLVED** to note the budget report, balance sheet & reconciliations

Proposed by Cllr Cooke		
Seconded by Cllr Devereux		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG/25/023- CCLA Signatories

The committee were informed that an additional signatory was require for the CCLA investment account.

Proposal 5 - It was **RESOLVED** Cllr Wotherspoon to be added as a signatory on the CCLA investment account

Proposed by Cllr Wheeler		
Seconded by Cllr Rahman		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG/25/024- Development of a Stamford Walking Guide

The committee reviewed the report regarding the development of a Stamford Walking Guide with the profit to go towards the Mayors charities.

Proposal 6 - It was **RESOLVED** To approve the development of the Stamford Walking Guide, with a proposed expenditure of £9,000 from General Reserves, to be repaid over a period of three years.

Proposed by Cllr Wheeler		
Seconded by Cllr Rahman		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG/25/025- Request to use Xmas Light holders for flags for Burghley Horse Trials

This item was moved to closed session

FG/25/026- Citizens Advice South Lincolnshire (CASL) – £10,000 Age UK Grant: Compliance and Next Steps

The Committee were informed that CASL have withdrawn their grant application.

FG/25/027- Policies review

The following policies were reviewed

- Resilience Plan
- A Brief Guide to Town Council Meetings 2025
- Agendas General Information 2025
- Best Value in Procurement – General Guidance 2025
- Casual Vacancy Guidance 2025
- Compassion in Politics 2025
- Consent form GDPR 2025
- Disposal of Land Property & Assets 2025
- Governance and Performance Statement 2025
- Subject Access Request Procedure 2025
- Submitting Apologies Guidance 2025
- Organisational Chart 2025

- Staff Structure 2025
- Public Participation at Meetings Policy 2025
- FOI Publication Scheme 2025

Proposal 7 - It was **RESOLVED** To recommend that the policies, as amended, be agreed upon by the committee and subsequently presented to Full Council for final approval.

Proposed by Cllr Cooke		
Seconded by Cllr Devereux		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

FG /25/028-Exclusion of the Press and Public

Proposal 8 - It was **RESOLVED** to enter into a confidential session.

Proposed by Cllr Cooke		
Seconded by Cllr Devereux		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

7.41pm – The meeting continued in Closed Session

Minutes arising from confidential item:

Confidential Officer report was received and **NOTED**.

Item 10 - Request to use Xmas Light holders for flags for Burghley Horse Trials

Proposal 9 - It was **RESOLVED** to deny the request to install flags in the Xmas light holders and for Cllr Wheeler to respond to Burghley.

Proposed by Cllr Cooke		
Seconded by Cllr Rahman		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

Proposal 10 - It was **RESOLVED** to delegate the review of all staff scale points in line with the NJC pay award and changes from April 2026 to the Human Resources Advisory Committee (HRAC), with a timeline for reporting back to the Finance & Governance (F&G) Committee for final approval.

Proposed by Cllr Waples		
Seconded by Cllr Wheeler		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon

Against		
Abstentions		
MOTION CARRIED		

Proposal 11 - It was **RESOLVED** to approve the circulation of the summary of the staff consultation report to both staff and Councillors.

Proposed by Cllr Waples		
Seconded by Cllr Wheeler		
In Favour	8	Cllrs Allibone, Cooke, Devereux, Fancourt, Rahman, Waples, Wheeler & Wotherspoon
Against		
Abstentions		
MOTION CARRIED		

8.01pm – Meeting resumed in Open Session.

FG /25/029-Closure

There being no further business, the meeting was closed at 8.01pm

Date of next meeting – Monday, 01 September 2025

These minutes are subject to confirmation at the next meeting.

Signed on behalf of the Town Council as a true record of the meeting.

Signature

Date